

# PDC

## PORTLAND DEVELOPMENT COMMISSION

**DATE:** August 27, 2010  
**TO:** Board of Commissioners  
**FROM:** Bruce A. Warner, Executive Director  
**SUBJECT:** Appoint Mr. Shawn Klinkner to the Gateway Regional Center Urban Renewal Advisory Committee.

### EXECUTIVE SUMMARY

#### BOARD ACTION REQUESTED

Adopt Resolution No. 6816

#### ACTION SUMMARY

This action will appoint Shawn Klinkner to the Gateway Regional Center URAC as a regular member representing the Adventist Medical Center for a term ending in June 2013. Mr. Klinkner currently oversees matters related to real estate, campus planning, master plan city compliance, and development of facilities within the immediate Gateway district. His previous work experience includes working with social service and non-profit organizations, giving Mr. Klinkner insight and a connection to the socio-economic issues facing the Gateway district and surrounding areas.

#### PUBLIC BENEFIT

Meaningful public participation helps promote democracy and civic engagement, builds public trust in government and enhances the Commission's credibility within the community.

Effective public participation can improve the quality and effectiveness of Board plans and decisions.

#### **This action will support the following PDC goals:**

- Sustainability and Social Equity
- Healthy Neighborhoods
- A Vibrant Central City
- Strong Economic Growth and Competitive Region
- Effective Stewardship over our Resources and Operations, and Employee Investment

## **PUBLIC PARTICIPATION AND FEEDBACK**

The public is continually advised of the opportunity to serve on URACs, and encouraged to apply for appointment.

## **COMPLIANCE WITH ADOPTED PLANS AND POLICIES**

This action complies with the URAC Policy adopted by the Board of Commissioners (“Board”) on September 14, 2005 (Resolution No. 6293) and amended on July 9, 2008 (Resolution No. 6614) that requires the Board to appoint regular at-Large community and business members to URAC’s that the Board has created.

This action complies with and helps implement the Public Participation Policy adopted by the Board on June 22, 2005 (Resolution No. 6266) which established that “public participation is required and will be an integral component of project schedules, budgets, and board decision-making processes for developing and implementing urban renewal area plans and implementing urban renewal projects.”

## **FINANCIAL IMPACT**

There is no significant financial impact as a result of this action.

## **RISK ASSESSMENT**

There are no significant legal, financial or operational risks resulting from this action.

## **WORK LOAD IMPACT**

Public Participation work plans include the following assignments associated with this action:

- Appointment of new URAC member;
- Communication of appointment decisions to URAC members;
- Prepare of orientation materials (roster, PDC background, roles and responsibilities, public meetings law, area/project maps, policies, etc.) specific to URAC participation;
- Coordination of orientation session(s) with staff and Co-Chairs related to URA formation, background, past/current projects, and budget/finance review;
- Provide introduction of new member to URAC members; and
- Prepare related materials specific to their URACs as requested.

## **ALTERNATIVE ACTIONS**

Per Board established policy, there is no alternative process for creating this position, and making this appointment.

## **CONCURRENCE**

In accordance with PDC's URAC Policy, the Adventist Medical Center through its Vice President, Mr. David Russell, nominated Mr. Klinkner to serve as its representative to the Gateway Regional Center URAC.

## **BACKGROUND**

On September 14, 2005, the Board adopted Resolution No. 6293 which established a formal policy regarding the composition and operations of URACs. This Policy was adopted in response to the Board's desire to ensure consistency in the procedures for creating and operating URACs and to emphasize the agency's commitment to public participation and involvement. The policy was most recently revised by the board on July 9, 2008 (Resolution No. 6614).

Pursuant to that policy, the following URACs have been formally established by the Board:

1. Lents Town Center;
2. Central Eastside;
3. Interstate Corridor;
4. Gateway Regional Center;
5. Oregon Convention Center;
6. North Macadam; and
7. River District.

The board retains sole authority to establish, recompose or disband a URAC. Among the elements under the discretion of the Board is the identification of URAC organization members and their representatives.

The Adventist Medical Center currently has one organization member seat on the Gateway Regional Center URAC. In a letter dated July 16, 2010, Mr. David Russell resigned his position on the Gateway PAC and recommended Mr. Shawn Klinkner as his replacement. Based upon Mr. Klinkner's Advisory Committee Application submitted to PDC on July 21, 2010, he is qualified to serve on the Gateway URAC as the hospital's representative.