



PROSPER
PORTLAND
Building an Equitable Economy

DATE: July 18, 2018
TO: Board of Commissioners
FROM: Kimberly Branam, Executive Director
SUBJECT: Report Number 18-30

Authorizing an Amendment to the Intergovernmental Agreement with the Bureau of Revenue and Financial Services, Procurement Services in an Amount Not to Exceed \$799,100 for Business and Workforce Equity Contract Compliance Services

BOARD ACTION REQUESTED AND BRIEF DESCRIPTION

Adopt Resolution No. 7282

This proposed action by the Prosper Portland Board of Commissioners (Board) will authorize an amendment to an Intergovernmental Agreement (IGA) with the City of Portland (City) Bureau of Revenue and Financial Services, Procurement Services (Bureau). This IGA was first approved in fiscal year (FY) 2012-13 for the Bureau to provide Prosper Portland with business and workforce equity contract and hiring compliance services; the Bureau has provided these services every year since then.

The proposed IGA amendment to continue these services in FY 2018-19 is for \$116,700, increasing the cumulative IGA amount to \$799,100, which exceeds the Executive Director's signature authority and requires Prosper Portland Board approval.

STRATEGIC PLAN ALIGNMENT AND OUTCOMES

The monitoring of Prosper Portland's Business and Workforce Equity Program is essential to delivering on the agency's 2015-2020 Strategic Plan goals of equitable construction and contracting, wealth creation, and quality jobs.

BACKGROUND AND CONTEXT

The Prosper Portland Business Equity Program requires contractors on specified projects to make good-faith efforts to provide contracting opportunities available to certified disadvantaged, minority, women-owned, and emerging small businesses (certified firms) when subcontracting portions of Prosper Portland-funded projects. The Prosper Portland Workforce Equity Program and the City Workforce Training and Hiring Program both require contractors working on certain construction projects to make good-faith efforts to hire and train a diverse workforce, including apprentices. Such requirements necessitate a mechanism for documenting and evaluating the number of certified firms being offered opportunities for work and how the workforce reflects program goals.

The Bureau assesses the amount and how the project is subcontracting to minority, women, and small business firms and the degree to which the project is hiring from minority and women populations set forth in the Prosper Portland Social Equity Policy and Procedures, including monthly and annual utilization and workforce reports. Any exception from the Social Equity Policy requirements would require prior consultation between the Prosper Portland Executive Director and the Prosper Portland Board.

The Bureau has also provided compliance tracking services for the South Waterfront Project Apprenticeship Agreement between Prosper Portland and Oregon Health and Science University, 93rd and Woodstock, Cook Security, Oregon Convention Center Parking Garage, and Lents Commons, among others. The proposed IGA amendment also includes compliance services for the two signed Project Apprenticeship Agreements regarding development of the South Waterfront district.

The Bureau has updated its software systems allowing Prosper Portland real-time monitoring to help ensure project owners and their contractors are complying with Prosper Portland requirements on their respective projects.

EQUITY IMPACT

The monitoring and compliance of Prosper Portland’s Business and Workforce Equity Program provided by the Bureau allows Prosper Portland to work toward its goals of meeting and exceeding equitable wealth-creation outcomes from Prosper Portland-sponsored projects. With the Bureau’s recent transition to the B2GNow contract compliance reporting system and the LCP Tracker labor compliance software platform, Prosper Portland now has a web-based platform to track real-time reporting and provide course correction on projects.

The ten owned or sponsored projects currently under construction by Prosper Portland are currently performing at the agency’s 20 percent goal.

Projects Under Construction

Certification	Amount	Percentage
Minority Owned Business Enterprise (MBE)	\$12,351,488	6.8%
Woman-Owned Business (WBE)	\$14,918,224	8.2%
Emerging Small Business (ESB)	\$2,769,692	1.5%
Disadvantaged Business Enterprise (DBE)	\$7,236,154	4.0%
Non Certified Firms	\$144,555,841	79.5%
Total Projects Under Construction	\$ 181,831,399	

Prosper Portland owned or sponsored projects that have completed construction performed at 25 percent, exceeding the agency’s 20 percent aspirational goal.

Completed Projects since 2014

Certification	Amount	Percentage
Minority Owned Business Enterprise (MBE)	\$8,582,613	4.9%
Woman-Owned Business (WBE)	\$18,786,451	10.8%
Emerging Small Business (ESB)	\$8,411,504	4.8%
Disadvantaged Business Enterprise (DBE)	\$7,679,841	4.4%

Non Certified Firms	\$129,989,524	74.9%
Total Projects Completed	\$173,449,933	

COMMUNITY PARTICIPATION AND FEEDBACK

Staff has not conducted public outreach specific to this proposed action.

BUDGET AND FINANCIAL INFORMATION

Funding for this IGA is included in the FY 2018-19 Adopted Budget for the Development and Investment Department. The following table lists prior amendments to the IGA:

Amendment	Fiscal Year	Amount
Initial IGA	2012-13	\$110,000
1 st	2013-14	\$113,000
2 nd	2014-15	\$113,000
3 rd	2015-16	\$113,000
4 th	2016-17	\$116,700
5 th	2017-18	\$116,700
6 th	2018-19	\$116,700
Total		\$799,100

RISK ASSESSMENT

There are no significant risks to adopting the amendment. Prosper Portland staff coordinates with the Bureau on a weekly basis and in monthly meetings. The form of the amendment is based on a structure that has been utilized for a number of years on similar IGAs. Staff has considered bringing these services in-house but ultimately determined it would put the agency out of alignment with the City and be cost-prohibitive with the expense of the required software and additional staff.

ATTACHMENTS

None.